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| **Application Form**  |  |
| **Position** | **Finance Officer** | **Deadline** |  **7 April 2025** |
|  |  |  |  |
| **Section 1: Personal Details** |
|  |  |  |  |
| Surname |  |
| **Other names** |  |
| **Home Address** |  |
|  |
| Home telephone |  | Mobile |  |
| **Email address** |  |
|  |  |  |  |
| **Are you eligible to work in the UK'** | Yes |  |  |  |  |  |  |  |
| **No** |  |  |  |  |  |  |
|  |  |  |  |
| **Section 2: Education, Qualification & Training** |
|  |  |  |  |
| Schools and Colleges attended |  |  | **Examination passed & qualification obtained** |
|  |  |
| **Please give details of any education, achievements, qualifications or training you are currently undertaking, or have undertaken both work related and voluntary** |
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| **Section 3: Employment or Voluntary Activities** |
|  |
| **Please list relevant employment or voluntary activities undertaken (for example other trusteeships) in date order - start with current or most recent and end with your first employment or voluntary activity. Only list those that you feel relevant.**  |
|  |  |  |  |
| **Employer’s name & address** | **Period of time in post** | **Title, brief description of role and responsibilities and any key achievements** |
|  |  |  |
|  |  |  |  |
| **Section 4: References** |  |  |  |
|  |  |  |  |
| **Please give names & addresses of two referees who will be able to provide a description of your suitability for this role. References will not be taken up prior to interview.** |
|  |  |  |  |
| **1: Name** |  | **2: Name** |  |
| Address |  | **Address** |  |
| **Telephone No** |  | **Telephone No** |  |
| **Email Address** |  | **Email Address** |  |
| **Capacity in which known to application** |  | **Capacity in which known to application** |  |
| **Time known to applicant** |  | **Time known to applicant** |  |

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| **Section 5: Further Information** |
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| **Please give information on how far you meet the specifications for this post. Include all relevant examples from past work and voluntary experience, demonstrating clearly your suitability. Please also use this space to give any other information in support of your application. Continue on separate sheets as necessary. In addition, please enclose a curriculum vitae.** |
|  |
| **Please tell us where you heard about this vacancy?**  |
| **Declaration: please sign below to confirm that the information given in this application is, to the best of your knowledge, true and accurate.** |
| Signature |  | Date |  |